



THE UNITED REPUBLIC OF TANZANIA  
PREVENTION AND COMBATING OF CORRUPTION BUREAU



V A C A N C I E S

Director General of the Prevention and Combating of Corruption Bureau (PCCB) wishes to invite qualified Tanzanians to fill vacant posts in PCCB District Offices as shown below:

### 1.0 INVESTIGATION OFFICERS II (250 POSTS)

#### 1.1 Required Qualifications:

##### 1.1.1 Academic Qualifications:

- a) Applicants should possess three years Advanced Diploma or Undergraduate degree from recognized learning institutions in any of the following fields; **Accounting, Architecture, Business Administration, Building Economics/Quantity Surveyor, Chemical Processing Engineering, Community Development, Computer Science/IT, Construction Engineering, Economics and Planning, Electrical Engineering, Food and Nutrition, Human Resource Management, Land Management and Valuation, Law, Mechanical Engineering, Oil and Gas Engineering, Procurement, Project Management, Psychology Counselling and Guidance, Public Administration, Public Relation/Mass Communication, Record Management, Sports Science/Physical Education, Statistics, and Water Engineering.**
- b) A minimum pass of lower second class is required.
- c) Good working knowledge of IT and computer applications.
- d) Registration by a relevant Professional Board is an added advantage.

##### 1.1.2 Other Qualifications:

- a) All applicants must be citizens of Tanzania of minimum age of **18 years** old and **must not** have attained the age of **29 years** as of **May, 2026.**

## 2.0 ASSISTANT INVESTIGATORS II (250 POSTS)

### 2.1 Required Qualifications:

#### 2.1.1 Academic Qualifications:

a) **Security Skills:**

Must possess recognized a **Basic Technician Certificate/ Technician Certificate/ Diploma** in Wildlife Management and Law Enforcement (NTA Level 4 -6), or **Basic Peoples Militia Training** from a recognisable institution in Tanzania with proven ability in guarding, access control, and basic incident response.

b) **Motor Vehicle Mechanics / Panel Beating / Spray Painting (NVA/NTA Level 3–4):**

Must hold NVA/NTA Level 3–4 certification in relevant automotive field with demonstrated hands-on vehicle maintenance and repair Experience.

c) **Driving Skills (Class “C” Drivers):**

Must hold a valid Class C driving license with a clean driving record and proven experience in safe vehicle operation. Ability to perform basic vehicle repair will be an added advantage.

d) **Customer Service / Office Assistant (Office Attendant):**

Must have Basic Certificate in any field with strong customer care skills and ability to support office operations effectively.

e) **Assistant Accountant:**

Must possess a recognized diploma in accounting with knowledge of Public financial procedures and systems.

f) **Secretarial Studies (Personal Secretary):**

Must have a diploma in Secretarial Studies with proficiency in office management, communication, and use of ICT tools.

g) **Computer Technician (Computer Repair):**

Must have technical certification /Diploma in computer maintenance with proven skills in diagnosing and repairing hardware, Network and basic software issues.

h) **Office Machine Technician (Office Equipment Repair):**

Must have relevant technical training with ability to install, maintain, and repair office machines (Printers, Photocopiers, Scanners).

### **2.1.2 Other Qualifications:**

- a) All applicants must be citizens of Tanzania of minimum age of **18 years old** and not above **25 years old**.

### **3.0 GENERAL REQUIREMENTS AND CONDITIONS FOR ALL APPLICANTS**

1. Applicant must be a person of high integrity.
2. Applicant must not have any criminal record.
3. Applicant must submit relevant certified copies of original certificates. submission of forged certificates or provision of false information shall be subject to legal action.
4. Applicant who has previously been dismissed or terminated from the Public Service for any reason is not eligible to apply.
5. Public servant applying for the position must channel his or her application through his/her respective employer.
6. Applicant must attach certified copies of the following documents:
  - a) Degree/Advanced Diploma Certificates and Academic Transcripts
  - b) Form IV and Form VI Certificates
  - c) Standard VII Certificate
  - d) Professional Certificates (where applicable)
  - e) Birth Certificate
  - f) One recent passport-size photograph.
7. Foreign academic certificates must be certified by the relevant regulatory authorities in Tanzania (TCU, NACTVET, NECTA).
8. Applicant must attach Curriculum Vitae (CV), including working experience, physical address, postal address, email address, and telephone numbers.
9. Applicant must submit names and reliable contacts of three referees.
10. A valid National Identification Card (NIDA) or registration number is mandatory.
11. Testimonials, partial transcripts, and result slips shall not be accepted.
12. An application letter must be handwritten in either Kiswahili or English.

13. An application that does not include all required attachments will not be considered.

14. Only shortlisted candidates will be contacted.

**NOTE: All applicants must note that, once recruited will be placed to work at any PCCB District Office.**

#### **4.0 Mode of Application**

- a) All applications must be sent through PCCB recruitment Portal **ajira.pccb.go.tz**, Emailed/Posted/Hand delivery application **will not be accepted.**
- b) All applications letters should be addressed to:

Director General,  
Prevention and Combating of Corruption  
Bureau, TAKUKURU Street,  
P.O. Box 1291  
41101 DODOMA

**APPLICATION DEADLINE: 3<sup>rd</sup> May, 2026.**